

Gift Aid Declaration**Malvern Baptist Church**

If you are a UK taxpayer and eligible to Gift Aid your donation, please complete the declaration below. This will increase your gift by 25p for every £1 given at no extra cost to you or us. Thank you

Title: _____ Forename(s): _____

Surname: _____

Address: _____

Post code: _____

Please treat as Gift Aid donations to Malvern Baptist Church (tick as appropriate):

- the enclosed donation of £ _____
- the donation(s) of £ _____ which I made on _____
- all donations I have made since _____ (but within the past 4 years).

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Signature: _____ Date: _____

NOTES

1. Please notify the church treasurer or the diaconate if you:
 - Want to cancel this declaration
 - Change your name or home address
 - No longer pay sufficient tax on your income and/or capital gains. Gift Aid is linked to basic rate tax, currently 20%, which allows charities to reclaim 25p for every £1 donated.
2. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.
3. Because of the need to identify your gift(s), payment must be way of:
 - cash or cheque, using either personally numbered church offering envelopes, or accompanied by a note clearly showing your name and the amount and date of your gift; or
 - by banker's standing order, whose reference clearly identifies you.